2020 EpiFITE Program Administration FAQs

Below are the program administration FAQs for the EpiFITE Examination. Please contact education@aesnet.org with any questions or (312) 883-3800.

ABOUT THE EXAMINATION

What is the EpiFITE Examination?
New in 2020, the American Epilepsy Society (AES) will offer an in-service training examination called EpiFITE. EpiFITE is an epilepsy-specific examination which will enable program directors and fellows to determine if there are specific areas where more study and experience are needed.

What does the examination cover?
Exam content will follow the ABPN Subspecialty Certification in Epilepsy Medicine Content Blueprint and also be informed by the ACGME Epilepsy Milestones.

Category Breakdown

<table>
<thead>
<tr>
<th>Category</th>
<th>Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seizure Classification</td>
<td>10%</td>
</tr>
<tr>
<td>Seizure Semiology, Epilepsy Syndromes</td>
<td></td>
</tr>
<tr>
<td>EEG</td>
<td>20%</td>
</tr>
<tr>
<td>Routine and ambulatory, long term monitoring (EMU and ICU), intracranial</td>
<td></td>
</tr>
<tr>
<td>Evaluation</td>
<td>20%</td>
</tr>
</tbody>
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Why should my program register for EpiFITE?
Currently, there is not an epilepsy-specific examination. This exam will help epilepsy fellowship programs:

- Assess trainee knowledge of epilepsy treatment
- Identify areas for growth
- Serve as a prediction for other examinations such as the 2020 ABPN Epilepsy Certification Exam
- Benchmark performance to peers nationally

REGISTRATION INFORMATION

When is registration available?
Registration will open November 1, 2019 and will close February 14, 2020.

How much does it cost? What payment types are accepted?
The EpiFITE examination fee is $99 per fellow. Please complete the online registration form to enroll your fellows. The form is available on the EpiFITE Webpage. Online credit card payment is accepted to ensure immediate registration for the exam.

If you are unable to pay by credit card, then please contact membership@aesnet.org for further assistance.
Who should be listed as the Program Contact?
During registration each institution will need to specify who the program contact is. Either the program director or program coordinator may be listed as the program contact. The program contact is the main point of contact with AES.

PROCTORING INFORMATION

When is the EpiFITE Exam available?
The exam testing window for EpiFITE is March 11 – 18, 2020. Fellowship programs may choose anytime during the exam testing window to administer the exam to fellows. This is a computer-based exam and internet is required.

What are the next steps after I register my program?

- After registration the Program Contact should create an account for EpiFITE in the AES Learning Management System at: https://lms.aesnet.org/ prior to the exam.

- All fellows registered for the exam should create an account for EpiFITE in the AES Learning Management System: https://lms.aesnet.org/. Fellows are strongly encouraged to test their log-in information prior to their examination day.

- The designated Program Contact should proctor the exam and select the date and time that they will administer the exam.

- It is recommended that the exam is administered to all fellows at the same time, in a quiet location.

- Fellows should have access to a computer and an Internet connection. Any major Internet browser may be used to log-in to the exam, and cookies MUST be enabled in the browser’s options.

- The Program contact will receive a program-specific code for their fellows to log-in to the exam by March 4, 2020 (one week prior to the exam testing window).

- This code should NOT be shared with fellows until the time of their scheduled exam.

- During the proctored exam, each fellow will log into the EpiFITE exam through their own individual account. Please note, Program Contacts will not have access to the exam.
What are the proctoring procedures?
The examination must always be proctored, and the proctor should check participants in ahead of time. Fellows should NOT be allowed in the room prior to the proctor.

- Onsite registration is NOT permitted, and no walk-ins are allowed.

- If an examinee does not show to take the exam, then please contact education@aesnet.org to let AES know they are absent.

- This is **not an open book exam**. Fellows should not have anything on their desks. Textbooks, notes, and pocket guides are not allowed. All cell phones and pagers should be turned into the proctor.

- The exam is estimated to take 3 hours to complete, but anticipated average completion is 2 hours. Please allow enough time for fellows to take the exam in a single session.
  - Should they exceed 3 hours, the system will not lock them out.

FEEDBACK FOR FELLOWS AND PROGRAMS

What feedback will fellows receive?  
Following the exam, fellows will receive an electronic downloadable report with the discussion and references for any incorrect questions they selected.

What feedback do fellows receive?  
The Program Contact will receive notification from AES on how to access an electronic downloadable diagnostic report for their fellows **by March 30, 2020**. The report will identify how the fellows scored in topic areas, a score report for their program, and compare how their program compared to other programs.